

**The da Vinci School<sup>®</sup>**

where great minds start in little bodies<sup>SM</sup>

# Director Search

*The position will be filled when the right person is found*

The da Vinci School  
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Dallas, TX 75229  
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[www.davincischool.org](http://www.davincischool.org)



**The  
Education  
Group**

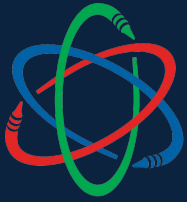
# Mission

Our mission is to establish basic skills through teaching methods that enhance a child's...

- Joy in learning
- Ability to learn (all systems are “go”)
- Interest in learning (a broad range of subject areas)
- Self-image and sense of confidence
- Ability to socialize and communicate successfully
- Journey toward the acquisition of life skills







# Overview

## THIS IS A SPECIAL PLACE!

Founded in 1987, The da Vinci School is a non-denominational, non-profit organization teaching children ages 18 months though kindergarten/primer. It has a well-rounded, learning-oriented program with a special emphasis on science. They believe science is the platform from which young children come to understand and respect all life. Through hands-on teaching, children can dive deep into the world of knowledge. Its teachers are carefully screened and selected for their abilities to nurture as well as stimulate and educate. Diversity in the school population is encouraged, and they strive to expose the children to a wide range of cultural traditions.

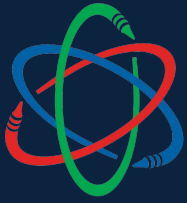
At The da Vinci School they recognize and appreciate the needs and wants of parents, cultivate a powerful partnership with the parent community and strive to place the best interests of the child first and foremost in its decision-making process. They want the children to end their day before they are ready for it to end. This way, they will always be excited and happy to come back!

### Children learn:

- Pre-reading and Reading
- Math
- Fine Motor Development
- Cognitive Skills
- Gross Motor Skills
- Social Skills
- Practical Life Skills
- Arts and Music
- Computer







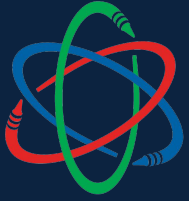
# The Program

The da Vinci School takes a thematic approach to learning, with science as its primary emphasis (social studies is a secondary focus). Young children have a tremendous curiosity about the world around them. They want to know – What is that? How does it work? Why is it that way? and Let ME try it! For this reason, the classrooms emphasize hands-on learning.

Science is also a rich springboard for exploring the other developmental disciplines – art, literature, language and reading skills, cognitive processes, practical life skills, fine and gross motor development, math concepts, music, and social development. These skills can be enjoyably acquired in the context of topics young children find interesting and appealing. It also creates a fun, interesting, and creative teaching approach for its staff!

While the curriculum creates the structure for the program, the relationships that young children develop with their teachers is what makes school such a special place to come each day. Classes are small so the teachers get to know and interact with each student. The result is a safe and loving environment that captures the young child's interests and opens the door to a life of learning.





# The Campus

The da Vinci School moved into its present location in 2010. More than five years were devoted to research and construction to create an exceptional learning environment for young children.

The building has gold LEED certification from the U. S. Green Building Council, among the first of its kind to be dedicated solely to early childhood education. The founders wanted a facility that respects the environment by operating in an ecologically responsible manner, protects students by avoiding possible pollutants in building materials or cleaning products, and models sound construction and operating practices for families and for the community.

In 2018, the school purchased the adjacent church property, which includes a substantial parking area and 3 buildings on 3.5 acres.



# THE DA VINCI SCHOOL FAST FACTS

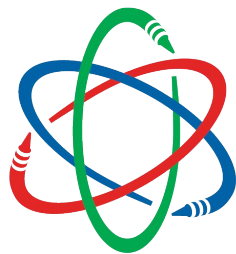
## THE SCHOOL



- **Established:** 1987
- **Grades:** toddlers, three's, pre-k, kindergarten, primer
- **Enrollment:** 150
- **Alumni:** 1050

Taught by:

- **Teachers:** 15
- **Teacher's Assistants:** 8
- **Floater:** 3
- **Support Staff:** 10
- **Ethnicity:** the staff of the da Vinci School, like its student body, is made up of a diversity of ethnicities and cultures.
- **Maximum time any student is at school:** 8:15 AM – 2:15 PM. The school does not offer day care.



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# The Position

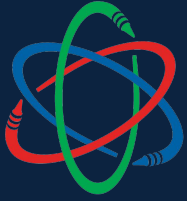
The da Vinci School has been in operation for 35 years and has established an excellent reputation in the Dallas community. After 35 years growing The da Vinci School, the founding director, Mary Ann Greene, along with the Board of Directors, are looking for her successor - that special individual with a passion for the importance of early childhood education, an appreciation for the priceless importance of these foundational years, and an ability to lead a collaborative and supportive environment that enriches the children, the parents, and the staff.

The da Vinci School was created to serve the needs of children from 18 months through the kindergarten / primer years. While there are frequent requests to add grades, the early childhood years are its sole focus.

The Director will oversee all aspects of the school's operations, financial well-being, and educational programming. The Director is supported by a Board of Directors who support the school's vision through strategic planning, and leadership. The new Director will inherit a dedicated and loyal faculty who are forward-looking and eager to be a part of creative and innovative ideas for early childhood development. In short, the faculty is inspirational and holds the ideals of The da Vinci School in their hearts. The school is strong, and this exemplary program is on sound footing. The new Director will take over leadership of an extraordinary educational community which is held in high regard and has the respect of the Dallas area community as a whole. This is a special opportunity for the right person to work with the Board of Directors in leading The da Vinci School into the future.

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# Qualities & Qualifications

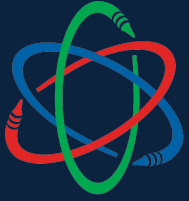
## THE SUCCESSFUL CANDIDATE SHOULD BE:

- Able to instill trust and gain the confidence and trust of others through honesty, integrity, and authenticity;
- A compassionate, and thorough communicator;
- A person consistent in making firm and fair decisions;
- Passionate about the importance of early childhood education;
- Philosophically aligned with the school and its culture;
- A proven leader that is known to value collaboration and cooperation;
- A passionate advocate for children, families, and faculty
- Committed to upholding sustainable environmental practices.

## THE SUCCESSFUL CANDIDATE SHOULD HAVE:

- A Master's degree in a child development or education related field with at least 5 years of experience in leadership;
- Administrative skills and knowledge in budgeting, enrollment management and working with Boards of Directors;
- The ability to cultivate relationships and lead and support fundraising efforts;
- The ability to relate effectively with trustees, other administrators, teachers, staff, parents, and children;
- The drive and commitment to wisely lead The da Vinci School into the future





# How to Apply

Interested candidates should send the following materials in a single PDF attachment to Marci McLean with The Education Group:

- Letter of interest specifically addressing this position and school
- Resume (education and work experience)
- Statement of educational philosophy
- List of five professional references with contact information



**Marci McLean**  
[marci@educationgroup.com](mailto:marci@educationgroup.com)



*The School does not discriminate on the basis of race, color, religion, national or ethnic origin, gender, sexual orientation, or any other legally protected status in the administration of its educational, admission, financial aid or employment policies, or any other programs administered by the School.*