



ST. GEORGE
EPISCOPAL SCHOOL



SEARCH FOR
Director of Community Engagement

July 1, 2023



The
Education
Group

Mission

St. George Episcopal School provides exceptional academic, physical, creative, and spiritual development in an inclusive Christian community that cultivates love, service, curiosity, and respect for God, self, and others.



Vision

St. George Episcopal School empowers servant leaders with wisdom, courage, faith, and love to make a positive impact locally and globally.



THE SCHOOL



Established in 1954, St. George Episcopal School is a coeducational school community of 530 students in junior kindergarten through eighth grade, located in central San Antonio, Texas.

The school offers exceptional academic preparation in an inclusive community of students, faculty, staff, and families. St. George is an independent Episcopal day school with a vision to empower servant leaders with wisdom, courage, faith, and love to make a positive impact locally and globally. The School provides academic, physical, creative, and spiritual development for students in an inclusive Christian community. Faculty and staff members cultivate love, curiosity, and respect for God, self, and others. St. George focuses on developing a community that nurtures the whole child and equips each child with the knowledge and skills they need to make a difference in the world.

The curriculum is integrated and aligned in a way that infuses the best of traditional and innovative research-based learning practices. A talented and devoted faculty seeks to develop student inquiry, critical thinking, dialogue, and collaboration in preparation for success in premier high school programs in San Antonio and around the country. St. George offers multiple opportunities in athletics, fine arts, and community service which complement the academic program and offers leadership opportunities while nurturing each student.

The School is grounded in Episcopal Identity and celebrates each person as a unique child of God with many gifts and talents to offer. St. George Episcopal School is a fully accredited by the Southwestern Association of Episcopal Schools and a strong member of the National Association of Episcopal Schools, the Texas Private School Association, and the Independent Schools Association of San Antonio.

Episcopal Identity

One of the most outward and visible signs of St. George's Episcopal identity is seen in daily worship and is reflective of a lasting mission together with the parent congregation, [St. George Episcopal Church](#). Honoring their Episcopal Identity, the School we welcomes students from all races, ethnicities, religions, and backgrounds. The School celebrates each person as a unique child of God with many gifts and talents to offer. Spiritual formation is integrated into all aspects of the educational experience. Through the foundation that chapel services provide, the community reaffirms faith each day. Chapel services use a liturgy and style that is crafted to support worship for the grades that are participating during sacred times.

THE SCHOOL PROGRAM

Lower School (junior kindergarten through grade 5)

The lower school program cultivates curiosity, confidence, problem-solving skills, and a lifelong love of learning in a motivating and nurturing environment. The program combines traditional learning with collaborative and innovative instruction to ensure mastery of basic skills while also challenging students to think more deeply and creatively. In junior and senior kindergarten, teachers build upon each student's natural curiosity and joy of learning by encouraging creative exploration and discovery through hands-on activities, meaningful play, storytelling, movement, and engaging discussion to develop listening and language skills, math and reading abilities, and social and emotional competencies. All children from JK to grade 5 participate in daily morning meetings or afternoon advisory periods designed to develop their academic, social, and emotional skills in a learning environment that is developmentally responsive to their strengths and needs. Lower school students attend chapel daily and participate in the following co-curricular classes: music, art, Spanish, physical education, STEAM, library, and technology.

Middle School (grades 6 through 8)

The St. George Middle School prepares sixth through eighth graders for the most demanding high school programs in the region. The School blends traditional curriculum and innovative learning activities within a structured setting, helping students to balance freedom and responsibility as they navigate the exciting passage into young adulthood. Within the context of the academically accelerated program, teachers impart the principles of integrity, courtesy, and service to others through classroom instruction and group projects. This combination of advanced academics with character-building provides the foundation for later success in high school, college, and beyond. It is notable that 95% of St. George graduates take AP and Honor classes in high school.



THE SCHOOL PROGRAM

Fine Arts

The St. George Fine Arts experience enriches students' education and supports a well-rounded foundation. The fine arts are woven into the class offerings in lower and middle school divisions, as well as through Beta Club and other extracurricular offerings. The year is full of events that allow artists to shine both on and off-campus, including at statewide and national competitions where students consistently earn top honors. The sustained success of students is a true testimony to the dedication and expertise of our Fine Arts faculty across all divisions.

Athletics

The St. George athletic program combines the classical idea of a sound mind in a sound body with a dedication to the lasting values of personal integrity, responsibility, courage, perseverance, sportsmanship, and teamwork. These values, instilled and nurtured by a properly directed athletic program, benefit students not only during their time at St. George, but throughout their lives, as well. Students may choose to join a variety of athletic teams, including cross country, flag football, 6-man football, soccer, volleyball, basketball, swimming, track & field, golf, baseball and tennis.



THE SCHOOL COMMUNITY

Teaching at St. George

The caring, competent, and loyal teachers at St. George School come from diverse backgrounds, yet they share one thing in common: a passion for teaching and an unshakable faith in the potential of young people. Within the context of the Learning Continuum at St. George, teachers use a variety of innovative instructional methods to promote student interest and achievement. Teachers are skilled optimizing learning and growth for every child. Instruction and teacher-guided experiences are centered around traditional academic principles that provide a solid foundation for expanded problem-solving and higher-order reasoning as students develop and grow. Teachers and administrators create a community where children demonstrate confidence and feel safe taking risks that maximum learning and growing requires.

Parents

Dedicated St. George families provide support for the academic, artistic, athletic, enrichment, moral and spiritual programs of the school through volunteer involvement. The St. George community is strengthened by the time, talent, and contributions provided by parents, grandparents, alumni, and members of the local San Antonio community. The Parent Teacher Organization (PTO) fosters a sense of enthusiasm and pride through family events, teacher recognition, and fundraising efforts that directly benefit the educational experience for students. Parents, grandparents, alumni, faculty, and friends support the community through Annual Fund contributions, planned gifts, and active participation in school events and fundraising efforts.

Governance and Planning

The School's administration (represented by the Head of School) and the Board of Directors made up of 12 dedicated parents and community members who are chosen by election, along with the Vestry of St. George Episcopal Church, work together to set governing policy for St. George. The democratic nature of this arrangement allows for a range of perspectives and voices to be heard during the decision-making process and is an important mechanism for achieving consensus on issues that affect the entire St. George community. The Board of Directors at St. George provide broad policy direction to the Head of School, oversight of the properties and funds of the school, and to establish policies and principles necessary for safe and efficient operations.





ST. GEORGE EPISCOPAL SCHOOL FAST FACTS

SCHOOL



Established: 1954
Grades: JK-8th Grade
Enrollment: 530 (44% boys, 56% girls)
Average Class Size: 15
Students-Faculty Ratio: 9:1
Students of Color: 53%

TUITION & FINANCE



Tuition Range 2022-2023: JK \$9,950 to Middle School \$14,800
Tuition Assistance: 23% of students
Operating Budget: \$7.4M
Annual Fund: \$204,425 (2021-2022)
Gala: \$352,180 (2021-2022)

Memberships & Accreditation



FACULTY



Teaching Faculty: 50
Administrative, Extended Day and Support Staff: 25



THE CAMPUS

St. George School is located in the city of Castle Hills, a small community located in the metropolitan city limits of San Antonio. It is a vital and vibrant community where most of the properties are private residences with large lots and an abundance of trees. Castle Hills is known to have superior educational facilities and public leadership. The community is home to a diverse population of 4,000 residents and 600 businesses, including churches, restaurants, personal service shops, public and private schools, and retail specialty stores.

Visitors enter campus via the Leadership Center, the newest building on campus, and are afforded a stunning view of the interior of campus that is breathtaking. The Lower School is housed in two buildings, each named for an influential figure in the school's early days. Within Boggus, there is a nurse's office and LS Art room, and in Greer, a dedicated science lab for Lower School. The Devlin Middle School offers ample space for students, and features an outdoor classroom and courtyard. The Lynd Gymnasium is a gymnasium, and immediately adjacent is an outdoor basketball court, the brand new Dragons' Playground, and Trapp Field. A music room is also housed on this side of campus. The Richards Learning Center is shared space between St. George Church and School, with a Parish Hall that is used for daily lunch and also features a stage equipped to support productions both large and small. St. George Church is on site as well, and this space is used for daily chapel by the school. Overall, the campus helps create a warm, welcoming feel with its beauty, serenity, and thoughtful layout.



LIVING IN SAN ANTONIO



San Antonio is a colorful blend of Mexican and Texan culture. It is 150 miles from the Mexican border at Laredo, on one of the most-traveled routes to Mexico. Much of San Antonio's population is of Hispanic descent, and many are Spanish-speaking or bilingual. It preserves much of its historical atmosphere and embraces its cultural diversity.

The city is rapidly growing and developing, with Fortune 500 companies, the South Texas Medical Center, and a strong military presence. San Antonio is the seventh largest city in the United States, with an estimated population of 1.4 million. San Antonio's biggest attractions include the annual Fiesta celebration, which draws in over 2 million attendees each year.



The River Walk, or Paseo del Rio, is San Antonio's outdoor showcase, winding through the downtown area, its banks lined with shops and restaurants. Museums are scattered over the city, with dozens of music, dance, and theater organizations. The city's professional basketball team, the Spurs, has been one of the most successful franchises in NBA history.

The Position

The Director of Community Engagement is responsible for leading communication, culture-building, and outreach efforts and strategy across the community. The successful candidate will have strong communication, operational, and analytical skills, while also having a keen eye for detail. It is vital that the successful candidate is passionate about St. George.

The Director of Community Engagement reports directly to the Head of School and is a member of the Administrative Team. This position will also support the Head of School in certain key areas and events. This person will work closely with other Admin team members, as well as other educators and staff members. This position will work closely with parents and other community members as well.



QUALITIES & RESPONSIBILITIES

Personal Qualities

This warm and close-knit community expects a candidate who:

- will discover St. George's history, embrace its traditions, and share with enthusiasm
- will invest in the life of the school community
- demonstrates high ethical and professional standards
- has an engaging personality and deeply enjoys being an active, visible presence in the school
- has a sense of humor and a positive attitude
- has the ability to work well under pressure and manage sensitive subjects and situations with tact, kindness, and professionalism

Professional Qualities

The successful candidate will:

- hold a Bachelor's degree in Communications, Public Relations, Marketing or other related field
- have experience working in public relations or related community engagement field
- have experience in digital and graphic design, SEO, website management, and social media content and creation, and be proficient in the Adobe Suite of creative projects, as well as Google Suite and related applications
- have excellent verbal and written communications skills
- have experience in successfully writing and editing a variety of print and online communications
- have excellent interpersonal skills and the ability to work collaboratively

Responsibilities

The Director of Community Engagement is responsible for:

- implementing methods and strategies to effectively market the school both internally and externally
- writing internal and external communications, including press releases, using methods and strategies to ensure that all constituencies are appropriately informed
- facilitating delivery of and access to accurate, appropriate, and timely information across the school community, including the weekly newsletter 'By George.'
- maintaining and updating content on the school website, as well as managing the content and postings of social media to communicate the mission and value of the school to current and prospective families
- serving as primary coordinator for school programs and large school events, including: all school chapels, community building events, 8th grade Graduation, 5th grade Celebratory
- coordinating the development of the school calendar, schedule for faculty inservice, alumni chapel talks, and lunch menus among other events and areas of the school
- school outreach efforts, including Adopt-a-Needy-Family, Chain of Love, and other service projects
- assisting with admissions, recruitment, alumni relations, and outreach, and coordination of communication with the PTO
- teaching a class

HOW TO APPLY

Interested candidates should provide a resume, cover letter of interest in and qualifications for the position, statement of philosophy of leadership, and list of five references with contact information, as a single PDF attachment. These materials should be sent to the Education Group consultant.

- Letter of interest specifically addressing this position and school
- Resume (education and work experience)
- Statement of educational/leadership philosophy
- List of five professional references with contact information
- Letters of reference, if available, but not required



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St. George Episcopal School admits students of any race, color, national, and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national, and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-related administered programs.